

12<sup>th</sup> February, 2025

Dear parent/guardian,

Bayside Special Developmental School is looking forward to another great year of teaching and learning and would like to advise you of Bayside SDS's voluntary financial contributions for 2025.

Schools provide students with free instruction to fulfil the standard curriculum requirements and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support. This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to continue to update our classroom facilities and grounds.

**Bayside Special Developmental School** is endorsed as a **Deductible Gift Recipient** under the Income Tax Assessment Act 1997 (Cth) with the result that any donations made by you will be tax deductible. To be tax deductible, your donation needs to be made voluntarily. We have suggested an amount to be contributed under "Curriculum Contributions" and "Other Contributions" below, but please feel free to contribute an alternative amount.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

**Justin Walsh**  
Principal

***Megan Dare***  
School Council President

<b>JUNIORS – Curriculum Contributions – suggested TAX DEDUCTIBLE contributions for items and activities that students use, or participate in, to access the Curriculum</b>	<b>Amount</b>
<ul style="list-style-type: none"> <li>• Art – paint, crayons, canvas, glitter, coloured paper etc. \$30.00</li> <li>• Technology/edible garden – gardening tool, plants etc. \$15.00</li> <li>• Homecrafts – food ingredients such as flour, butter etc. \$35.00</li> <li>• Sensory items \$30.00</li> </ul>	\$110.00
Online Subscriptions <ul style="list-style-type: none"> <li>• Literacy Subscriptions</li> </ul>	\$47.00
ICT Devices – provision of devices from the shared classroom sets	\$20.00
Communication tools – Communication books, assistive technology devices, displays	\$20.00
Printing and photocopying of worksheets and learning materials	\$ 10.00
Whole school events <ul style="list-style-type: none"> <li>• School concert \$15.00</li> <li>• Music/Dance Performance \$20.00</li> </ul>	\$35.00
<b>Total TAX-DEDUCTIBLE Curriculum Contribution</b> <i>(parent to complete)</i>	\$

<b>Other Contributions – suggested TAX DEDUCTIBLE contributions for non-curriculum items and activities</b>	<b>Amount</b>
Student wellbeing programs	\$ 15.00
First aid and hygiene equipment	\$ 20.00
School grounds maintenance and improvements	\$ 25.00
<b>Total TAX-DEDUCTIBLE Other Contribution</b> <i>(parent to complete)</i>	\$

## Financial Support for Families

Bayside Special Developmental School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- State Schools Relief (SSR)
- Payment plans for Extra-Curricular Items and Activities

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact: Sally-ann Brooks - Business Manager Ph: 039555 4155 | Email: [sally-ann.brooks@education.vic.gov.au](mailto:sally-ann.brooks@education.vic.gov.au)

## Payment methods

- Internet Banking direct to school bank account – Bayside Special Developmental School  
BSB: 063-093 Acct: 1000 0204
- Eftpos/Credit Card (Eftpos machine at reception)

## Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

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Please return this portion to the school

Students Name: \_\_\_\_\_ Class \_\_\_\_\_

**Total**

Category	Total recommended amount	Total payment <i>Parent to complete</i>
Total <b>TAX DEDUCTIBLE Contributions</b>	\$ 302.00	\$
<b>Total</b>	<b>\$ 302.00</b>	\$

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.